

### Reimbursement Request Deadlines

Please submit complete and accurate reimbursement requests via mail or email, [serviceprocurement@bcfr.org](mailto:serviceprocurement@bcfr.org), to the attention of the Service Procurement Specialist, by 5:00 PM on the date shown in the table(s) below according to your Month of Service. All required documentation must be fully completed and submitted together at the same time.

#### Service Year 2025

Month of Service	Last Day Paperwork will be Accepted for Reimbursement (95 days after month of service)
January	Monday, May 5, 2025
February	Thursday, June 5, 2025
March	Monday, July 7, 2025
April	Tuesday, August 5, 2025
May	Friday, September 5, 2025
June	Monday, October 6, 2025
July	Wednesday, November 5, 2025
August	Friday, December 5, 2025
September	Monday, January 5, 2026
October	Thursday, February 5, 2026
November	Thursday, March 5, 2026
December	Monday, April 6, 2026

#### Service Year 2026

Month of Service	Last Day Paperwork will be Accepted for Reimbursement (95 days after month of service)
January	Tuesday, May 5, 2026
February	Friday, June 5, 2026
March	Monday, July 6, 2026
April	Wednesday, August 5, 2026
May	Monday, September 7, 2026
June	Monday, October 5, 2026
July	Thursday, November 5, 2026
August	Monday, December 7, 2026
September	Tuesday, January 5, 2027
October	Friday, February 5, 2027
November	Friday, March 5, 2027
December	Monday, April 5, 2027

#### Service Year 2027

Month of Service	Last Day Paperwork will be Accepted for Reimbursement (95 days after month of service)
January	Tuesday, May 5, 2027
February	Friday, June 7, 2027
March	Monday, July 5, 2027
April	Wednesday, August 5, 2027
May	Monday, September 6, 2027
June	Monday, October 5, 2027
July	Thursday, November 5, 2027
August	Monday, December 6, 2027
September	Tuesday, January 5, 2028
October	Friday, February 7, 2028
November	Friday, March 6, 2028
December	Monday, April 5, 2028

#### Service Year 2028

Month of Service	Last Day Paperwork will be Accepted for Reimbursement (95 days after month of service)
January	Tuesday, May 5, 2028
February	Friday, June 5, 2028
March	Monday, July 5, 2028
April	Wednesday, August 7, 2028
May	Monday, September 5, 2028
June	Monday, October 5, 2028
July	Thursday, November 6, 2028
August	Monday, December 5, 2028
September	Tuesday, January 5, 2029
October	Friday, February 5, 2029
November	Friday, March 5, 2029
December	Monday, April 5, 2029